



The Armthorpe School

A Specialist School in The Arts and Sport



July 2010

Dear

POST OF: STUDENT WELFARE MANAGER – Grade 6
Permanent Post – 35 hours per week – term time + 10 days

Thank you for your enquiry requesting information for the above position of Student Welfare Manager at The Armthorpe School.

Please find enclosed an application form, job description, and person specification.

If you feel you have the qualities/experience we are looking for and would like to apply for this position, please return your application form to the school **by Thursday, 15th July, 2010.**

If you wish to discuss this post, please contact Miss Jo Gilbert, Assistant Headteacher.

It is important that you give telephone/fax numbers at which you and your referees can be reached at short notice.

Please note: Shortlisting will take place on Thursday, July 15th, and will be carried out with reference to the job description and person specification for the post. If you have not been invited to interview by Friday, July 16th, please assume that your application has not been successful on this occasion. Unfortunately, it will not be possible to offer individual feedback to unsuccessful applicants.

Yours sincerely

Andy Cope
Headteacher

Headteacher: Andy Cope BA MEd

Mere Lane, Armthorpe, Doncaster,
South Yorkshire, DN3 2DA
Tel: 01302 831582 Fax: 01302 300757
Email: admin@armthorpe.doncaster.sch.uk
www.armthorpeschool.org.uk

