

Job Title: **ATTENDANCE SUPPORT ASSISTANT**

Directorate: Education and Culture

Sector: Education

Location: The Armthorpe School, Armthorpe, Doncaster. DN3 2DA.

Grade/Salary: Scale 5 (SCP 13-17) - £8,773.73 to £9,561.12

Working Option: Part-time/Term-time only (25 hours per week)

Description: We wish to appoint an Attendance Support Assistant, to undertake duties in accordance with the policy and practice of the Education Welfare Service/the school, regarding pupil absence. The successful applicant to start a.s.a.p.
This school is committed to safeguarding and promoting the welfare of children. The successful applicant will be required to undertake a criminal records bureau check, via the CRB.

Contact: For further details and an application pack, please contact the school on: **01302 831582** or an application form can be downloaded from either of the following websites:

www.jobsdoncaster.co.uk
www.armthorpeschool.org.uk

All applications should be returned directly to the school.

Closing Date: **Friday, 24th February, 2012.**

Interviews: **Thursday, 1st March, 2012.**
(If applicants have not heard from the school by this date, please assume that you have not been short-listed for interview for the post. Many thanks for your interest in this vacancy).